1) Go to <https://apply.sgs.utoronto.ca/>. This is the SGS Online Application. Complete the sections up to 'Program Selection'. The system will not allow you to select the Start Session of Winter 2018.

2) Email the UTIAS Graduate Office [grad.admissions@utias.utoronto.ca](mailto:grad.admissions@utias.utoronto.ca) the Applicant Number that you receive from the SGS Online Application.

3) The UTIAS Graduate Office will contact you when the system has been set up to accept your application. You may then select Winter 2018 as the Start Session and proceed with completing your SGS Online Application and paying the application fee.

4) Once you have completed the SGS Online Application, paid the fee, and mailed your official transcripts to UTIAS, you MUST proceed to the UTIAS Application Form at <https://gradapply.engineering.utoronto.ca/UTIAS/login.php>.

5) Complete your full application on the UTIAS application site by September 30 2017.